

Thai Nguyen, April 14<sup>th</sup>, 2022

## INSTRUCTIONS FOR SUBMISSION REGISTRATION APPLICATION FOR INTERNATIONAL STUDENTS

### I. The day of the beginning of the term at Thai Nguyen University of Technology (TNUT):

TNUT has 2 main semesters :

No	Semesters	Time to apply	Time to evaluate application of issue Admission
1	Term 1 - Fall semester (September- January)	From May to Mid August	After 2- 3 weeks from the date of receiving the Application
2	Term 2 - Spring semester (January- June)	From November to January	After 2- 3 weeks from the date of receiving the Application
3	Term 3 – Summer Semester (July- August)		

\* The day of the beginning of the term at TNUT: mid August every year.

### II. Application include:

1. Application form to TNUT
2. High school diploma or University diploma (for students who have graduated from university).
3. High school transcript or University transcript (for students who have graduated from university).
4. Short Curriculum vitae (02 pages) with 4x6 photos. Photos not over 6 months.
5. Passport with a term of at least one year in Vietnam
6. Health Certification
7. Commitment to financial ability to ensure learning and living in Viet Nam.
8. Foreign language certificate in Vietnamese or English (if any).
9. 6 photos of size 3x4, 6 photos of size 3x4

Candidates can send the Application Profile (PDF version) to the email: [itc@tnut.edu.vn](mailto:itc@tnut.edu.vn)

### III. Visa procedure

#### 1. Immigration Document

Within 2 months TNUT will send immigration documents to approved students.

#### 2. The visa procedure at the airport

To receive a visa at the airport, students need to follow these steps:

*Step 1.* Print the Immigration Document that I sent you. Each student keep one copy.

*Step 2.* When the students are at Noi Bai airport, in front of the immigration counter, give the document to the staff. He/ she will tell the students to the counter of visa application to get visa. Students need to pay visa fees in here



*If students can not get visa at the airport, Student will have 21 days for temporary residence, and in this time TNUT has to apply visa for student in Vietnam.*

#### 3. Visa fee

The total fee for making a visa for one foreign student studying in Vietnam: ~160 USD  
For questions about student visa procedures, please contact Ms. Ha who supports visa procedures for foreigners at TNUT via email [hongha1983@gmail.com](mailto:hongha1983@gmail.com) .

### IV. Admission procedures at TNUT

After students come to TNUT, students need to bring 1 original and 1 copy of all documents in the Application profile to Room 410 Administrative Building, TNUT and follow the instructions.

*\*Note:*

*If you have any further questions, please do not hesitate to contact with:*

1. Dr. Minh Nguyen, the director of international training and cooperation center – Email: [nguyentuanminh@tnut.edu.vn](mailto:nguyentuanminh@tnut.edu.vn)

2. Dr. Minh Duc, the vice director of international training and cooperation center – Email: [ngoduc198-tdh@tnut.edu.vn](mailto:ngoduc198-tdh@tnut.edu.vn)

3. Ms. Nguyen Thi Nguyen – 0966.207.251 (Room 410 Administrative Building), the staff of international training and cooperation center - Email: [thaonguyen491988@gmail.com](mailto:thaonguyen491988@gmail.com)