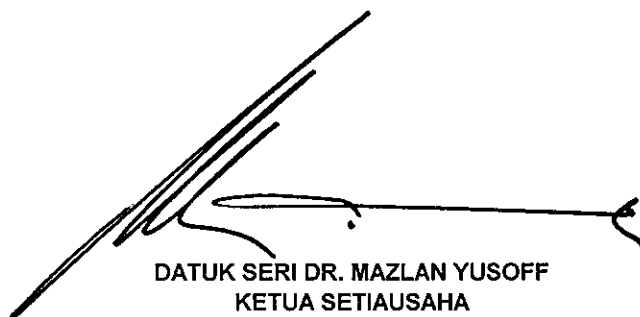


GLOSARI
JADUAL PENETAPAN KUASA DAN TUGAS PEGAWAI PENGAWAL
KEPADA PEGAWAI PERAKAUNAN DI BAWAH KAWALANNYA
BAGI MENJALANKAN KEWAJIPAN KEWANGAN DAN PERAKAUNAN
DI PEJABAT PERAKAUNAN (1125) KEMENTERIAN PENGAJIAN TINGGI
BERKUAT KUASA 01 MEI 2020

1. KA - Ketua Akauntan
2. Ak - Akauntan
3. PAk - Penolong Akauntan
4. Pemb. Ak - Pembantu Akauntan
5. PT (Kew) - Pembantu Tadbir (Kewangan)

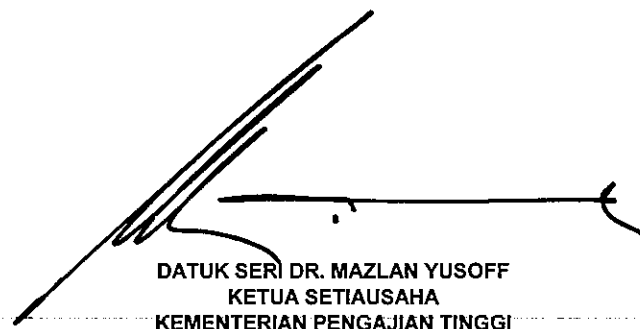


DATUK SERI DR. MAZLAN YUSOFF
KETUA SETIAUSAHA

KEMENTERIAN PENGAJIAN TINGGI

**JADUAL PENETAPAN KUASA DAN TUGAS PEGAWAI PENGAWAL
KEPADA PEGAWAI PERAKAUNAN DI BAWAH KAWALANNYA
BAGI MENJALANKAN KEWAJIPAN KEWANGAN DAN PERAKAUNAN
DI PEJABAT PERAKAUNAN (1125) KEMENTERIAN PENGAJIAN TINGGI
BERKUAT KUASA 01 MEI 2020**

Bil.	(1) AP	(2) Tugas	(3) Pegawai Perakauan	(4) Had Amaun	(5) Arahan
1		Pesanan Kerajaan/Arahan Pembayaran/Baucar Jurnal Penyemak	KA Ak WA41/WA44/WA48/WA52 PAk W32/W36 PAk W29/W29(KUP) Pemb. Ak W22/W26 PT (Kew) W22 Pemb. Ak W19 PT (Kew) W19	RM99,999,999,999.99 RM99,999,999,999.99 RM1,000,000.00 RM500,000.00 RM50,000.00 RM50,000.00 RM20,000.00 RM20,000.00	
2	101 102	Arahan Pembayaran/Baucar Jurnal a. Penyedia b. Peraku I c. Peraku II/Akuan Terima	PAk W29/W29 (KUP) Pemb. Ak W19/W22 PT (Kew) W19/W22 Ak WA41/WA44/WA48/WA52 PAk W32/W36 PAk W29/W29(KUP) Pemb. Ak W22/W26 PT (Kew) W22 KA Ak WA41/WA44/WA48/WA52 PAk W32/W36 PAk W29/W29(KUP)	RM99,999,999,999.99 RM1,000,000.00 RM500,000.00 RM50,000.00 RM50,000.00 RM99,999,999,999.99 RM99,999,999,999.99 RM1,000,000.00 RM500,000.00	
3		Pindahan Dana Secara Elektronik (<i>Electronic Fund Transfer-EFT</i>) a. Penyemak b. Pelulus	Ak WA41/WA44/WA48/WA52 PAk W32/W36 KA Ak WA41/WA44/WA48/WA52	Tiada Had Tiada Had Tiada Had Tiada Had	
4		Tandatangan Cek Mesin a. Tandatangan Pertama (Kanan) b. Tandatangan Kedua (Kiri) c. Tandatangan Ketiga (Tengah)	KA Ak WA48 Ak WA41/WA44 PAk W29/W32/W36	Tiada Had Tiada Had Tiada Had < RM20,000	


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DI PEJABAT PERAKAUNAN (1125) KEMENTERIAN PENGAJIAN TINGGI
BERKUAT KUASA 01 MEI 2020**

Bil.	(1) AP	(2) Tugas	(3) Pegawai Perakaunan	(4) Had Amaun	(5) Arahan
5		Tandatangan Cek Manual			
		a. Tandatangan Pertama (Tengah)	KA Ak WA41/WA44/WA48/WA52	≥RM20,000 ≥RM20,000	
		b. Tandatangan Kedua (Kanan)	Ak WA41/WA44/WA48/WA52 PAk W32/W36	Tiada Had Tiada Had	
		c. Tandatangan Ketiga (Kiri)	Ak WA41/WA44 PAk W29/W32/W36	Tiada Had Tiada Had	
6		Bayaran Melalui EFT			
		Pelulus	KA Ak WA41/WA44/WA48 PAk W29/W29(KUP)/W32/W36	Tiada Had Tiada Had Tiada Had	
7		Bayaran Melalui Bank Deraf/Telegraphic Transfer - TT			
		Pelulus	KA Ak WA41/WA44/WA48/WA52 PAk W29/W29(KUP)/W32/W36	Tiada Had Tiada Had Tiada Had	
8		Bayaran Emolumen			
		Pelulus	KA Ak WA41/WA44/WA48/WA52 PAk W36/W32 PAk W29/W29(KUP)	RM99,999,999,999.99 RM99,999,999,999.99 RM1,000,000.00 RM500,000.00	
9		Arahan Tahan Bayaran/Emolumen Di Bank			
		Pelulus	KA Ak WA41/WA44/WA48/WA52 PAk W29/W29(KUP)/W32/W36 Pemb. Ak W22/W26 PT (Kew) W22	Tiada Had Tiada Had Tiada Had Tiada Had	
10		Bayaran Pukal			
		Pelulus	KA Ak WA48/WA52	Tiada Had Tiada Had	



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